



December 7, 2020

TO: CALS Faculty and Staff

FROM: Karen Wassarman on behalf of the CALS Curriculum Committee

RE: Nominations for the 2021 Arthur J. and Ellen A. Maurer Extra Mile Award

The UW-Madison College of Agricultural and Life Sciences (CALS) invites nominations for the 2021 Arthur J. and Ellen A. Maurer Extra Mile Award. Please see below for award description, eligibility, nomination packet, selection criteria (expectations of accomplishments), review process, submission and deadline. Lists of past recipients are available at: <https://cals.wisc.edu/about-cals/awards/cals-awards/>.

Arthur J. and Ellen A. Maurer Extra Mile Award

The Arthur J. and Ellen A. Maurer Extra Mile Award goes to a faculty or academic staff member who has demonstrated unusual concern for, and provided exceptional service to undergraduates, graduates, and/or Farm and Industry Short Course students. The recipient will have a track record of impact on the students' education, career plans, leadership, or other aspects of students' lives. The service should exceed the level that might normally be expected from faculty or staff, and can include:

- Mentoring/advising of individual students or student groups
- Creating formal or informal experiential learning opportunities
- Providing leadership to improve the educational experience
- Service on committees related to student life and academic achievement
- Other activities that enhance the educational experience of students

The nomination packet must include a letter of nomination and up to two letters of support. Any student with at least 90 degree credits at the beginning of the 2020 fall semester or a CALS student group may nominate an individual faculty or academic staff member in any College department or center. **Please note: all nomination letters must come from students and letters or comments in the nominations are shared with any nominee, with student names redacted, as requested by the benefactors. Letters of support from faculty are no longer permitted as part of the nomination packet.** Students are encouraged to contact the department for assistance in preparing a packet. The packet should include the candidate's formal job description, present a list of the nominee's outstanding services and contributions and should include substantial evidence of student support for the nomination.

Office of Academic Affairs

When indicated in the nomination letter, submissions for the Arthur J. and Ellen A. Maurer Extra Mile Award will also be considered for the WALSAA Outstanding Advisor Award when qualified.

Nomination Packet

1. Letter of nomination from a student or student group, including detailed descriptions on nominee's actions to support the nomination. Nominators should provide name and major.
2. Job description of nominee
3. List of nominee's outstanding services and contributions to students.
4. Up to two letters of support (optional, cannot be from faculty)

Selection Criteria for Extra Mile Award

Selection is based on the description and evidence of going beyond normal expectations of staff and faculty. The committee will consider the following criteria:

- Concern and level of service to students and/or student organizations (40%)
- Record of impact on student lives (40%)
- Student support for the nomination (20%)

Review Process

Submissions will be reviewed by the CALS Curriculum Committee or an award sub-committee based on the above criteria. Nomination packets will be ranked by each committee member, and the members will deliberate the relative merits of the packets and rankings.

Submission and deadline:

- Please submit the nomination materials electronically as one PDF document to megan.ackermanyost@wisc.edu by **Friday, February 12, 2021**.

Additional information:

- Past recipients of an award are not eligible to win that award again (lists of past winners are posted at <https://cals.wisc.edu/about-cals/awards/cals-awards/>).
- The curriculum committee encourages re-submission; however, nomination packets will not be retained.
- We anticipate holding a virtual event to present CALS Awards on Wednesday May 5, 2021 at 3 p.m. Details will be forthcoming.
- For further inquiries, please contact: megan.ackermanyost@wisc.edu.