

December 10, 2014

TO: CALS Faculty and Staff
FROM: John Ferrick
Director, International Programs
RE: Nominations for International Award

We are requesting nominations for the CALS Award for Excellence in International Activities. One award will be given to honor an outstanding faculty or academic staff member engaged in international research, instruction, outreach, program development, or service. The award will be presented at the CALS Awards Program on April 29, 2015 at 3:00 p.m. in the Ebling Symposium Center.

Eligibility:

Faculty and academic staff who hold appointments in a disciplinary department, center, or institute in CALS are eligible. One faculty and one academic staff nominee may be nominated per unit. International Programs faculty and staff members are not eligible.

Selection Criteria:

Nominations will be reviewed by a subgroup of the International Committee. Award recipients will be selected based on their overall contribution to further CALS's mission in promoting international learning, research, and outreach among its students, staff, and faculty and the global community.

Nomination materials should include the following:

- (1) transmittal letter summarizing the significance of the nominee's contributions to international activities
- (2) current curriculum vitae
- (3) summary document (3 pages or less) that lists and/or describes the candidate's accomplishments in international research, instruction, outreach, program development, or service. This document should provide evidence of the impact or outcomes of the nominee's international activities
- (4) optionally, up to three supporting documents such as letters of support (domestic or international), teaching assessments, program pamphlets, etc. can be included.

Deadline:

Please submit the nomination materials electronically as one PDF document to John Ferrick at jferrick@cals.wisc.edu by **Friday, February 6, 2015**.